

Workforce Investment Act

Guidelines for Determining WIA Eligibility

WORKFORCE INVESTMENT ACT DIVISION
Virginia Employment Commission

Preface

The Virginia Employment Commission's Workforce Investment Act Division prepared the Workforce Investment Act Guidelines for Determining WIA Eligibility ("WIA Eligibility Guidelines"). The WIA Eligibility Guidelines provide assistance and documentation for Local Workforce Development Boards (Boards) on establishing Title I WIA eligibility.

It will provide an easy reference for Title I WIA Program Eligibility Criteria for Registration along with Corresponding Act/Regulation Citations for adults, youth, and dislocated workers. Additional information is provided on Selective Service Requirements, WIA Acceptable Eligibility Verification Listing, Family Size/Family Income, Self-Certification Requirements and Telephone/Document Inspection Verification Requirements and WIA Definitions for Eligibility.

General Format

The WIA Eligibility Guidelines comprise nine sections:

- I. Introduction
- II. WIA Adult Eligibility
- III. WIA Dislocated Worker Eligibility
- IV. WIA Youth Eligibility
- V. Verification and Documentation for WIA Eligibility
- VI. Selective Service Requirements
- VII. Family Size/Family Income
- VIII. Self-Certification and Telephone/Document Inspection Verification Requirements
- IX. WIA Definitions for Title I Eligibility

The WIA Eligibility Guidelines present information in varying formats—flowcharts, tables, and commentary—to enable readers to choose the particular format (or combination) that helps them best understand the information. If you have questions or need assistance, please contact:

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